Hamilton Niagara Haldimand Brant
Local Health Integration Network
Minutes of the Meeting of the Audit Committee December 7, 2016

A meeting of the Audit Committee of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on December 7, 2016, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 12:30 p.m.

PRESENT:

Voting Members: Laurie Ryan-Hill, Chair
Madhuri Ramakrishnan, Member
Bill Thompson, Member
Dominic Ventresca, Member

Non voting: Mervin Witter, Member

HNHB LHIN Staff in Attendance: Donna Cripps, Chief Executive Office
Helen Rickard, Corporate Coordinator, Recording Secretary
Derek Bodden, Director, Finance
Emily Christoffersen, Director, Quality & Risk Management
Dr. Jennifer Everson, Physician Lead, Clinical Health System Transformation
Linda Hunter, Director, Health Links and Strategic Initiatives
Steve Isaak, Director, Health System Transformation
Rosalind Tarrant, Director, Access to Care

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the agenda of December 7, 2016, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Minutes of the last meeting

B.1 Approval of the Minutes of October 26, 2016

The minutes of the Audit Committee meeting of October 26, 2016, were approved, as amended (with a correction to the people present).

MOVED: Bill Thompson
SECOND: Madhuri Ramakrishnan

That the minutes of October 26, 2016, be adopted, as amended.

CARRIED

C. Consent Agenda

C.1 Consent Agenda of December 7, 2016

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Audit Committee adopts the consent agenda of December 7, 2016 consisting of:

i. Posting of Quarterly Expenses
ii. Confirmation of Funding Received
iii. Visiting Hospice Volunteer Services
iv. Behavioural Supports Ontario

CARRIED

Key Points of Discussion:

- Clarification was provide regarding LHIN funding to hospices.
- It was noted that all residential hospices are funded through Community Care Access Centres.
- A request was made to provide an overview of the hospice funding process at a future Audit Committee Meeting.

D. New/Other Business

D.1 Quarterly Report – Third Quarter

MOVED: Madhuri Ramakrishnan
SECOND: Bill Thompson

That the Audit Committee Recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Third Quarter Report.

CARRIED

Key Points of Discussion:

- It was noted that surplus dollars are returned to the ministry at the end of the fiscal year.

D.2 Community Investments

D.2(1) Mental Health

Key Points of Discussion:

- An overview was provided on the five community investment funding requests related to the Mental Health and Addictions Strategy to deliver mental health and addictions services in alignment with the five provincial strategic pillars for action.
- From 2012 to 2016, the HNHB LHIN has invested over $13 million dollars in a combination of one-time funding to support Mental Health and Addictions programs and services.
- A new Mental Health and Addictions Advisory Committee was established in September 2016. Clarification was provided on committee membership and the Board was advised that further representation would be discussed at the first meeting to be held on December 9, 2016.

D.2(1)(a) Early Intervention

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- Up to $628,871 base funding prorated to $157,300 in 2016-17 and $17,600 one-time funding in 2016-17 to support Mental Health Early Intervention services to the Health Service Providers identified in Appendix A.

Appendix A

Recommended Early Interventions Investments 2016-17

Health Service Provider	Sub-Region(s) Served	Annual Base Funding	Prorated (3 months)	One-time Funding
Brant Community Healthcare System	Brant and Haldimand-Norfolk	$361,900	$90,500	$10,100
Joseph Brant Hospital	Burlington	$187,021	$46,800	$6,000
Community Addiction Services of Niagara	Niagara	$79,950	$20,000	$1,500
		$628,871	**$157,300**	**$17,600**
	***Note: Funding will be prorated in 2016-17 to the start date*			

CARRIED

Key Points of Discussion:

- It was noted that in particular those providers that have implemented successful Mental Health and Addictions programs such as St. Joseph's Healthcare Hamilton share leading practices with other providers throughout HNHB LHIN.

- It was recommended that the funding letters to health service providers contain targets, volumes, and outcomes expected as a result of this funding.
- It was noted that the HNHB LHIN reviews results on a quarterly basis to ensure that expected outcomes are achieved.

D.2(1)(b) Mobile Crisis Rapid Response

MOVED: Madhuri Ramakrishnan
SECOND: Bill Thompson

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approves:

- Up to $216,430 base funding $54,108 prorated in 2016-17 and $15,000 one-time in 2016-17 to Community Addictions and Mental Health Services of Haldimand and Norfolk to support a Mobile Crisis Rapid Response Team in Haldimand County; and

Up to $83,751 base funding $20,938 prorated in 2016-17 to Canadian Mental Health Association, Niagara Branch to expand service hours for the Niagara Mobile Crisis Rapid Response Team.

CARRIED

Key Points of Discussion:

- It was noted that the Haldimand Ontario Provincial Police are in full support of the expansion of the Mobile Crisis Rapid Response to Haldimand County.

D.2(1)(c) Early Intervention School Based Nurse Practitioner

MOVED: Dominic Ventresca
SECOND: Madhuri Ramakrishnan

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- Up to $133,000 base funding $33,250 prorated in 2016-17 and $5,500 one-time in 2016-17 to Good Shepherd Non Profit Homes Inc. to support a School Based Nurse Practitioner Health and Wellness service onsite at Sir John A. MacDonald and Cathedral High Schools, Hamilton.

That the program be evaluated after 20 months for confirmation of ongoing base funding.

CARRIED

Key Points of Discussion:

- It was noted that Hamilton has a large immigrant, refugee, Indigenous populations, and communities of low socioeconomic status. The schools identified represent those geographic areas with populations representing the greatest need for early intervention services.

- It was noted that those leading practices from this program could be spread across the HNHB LHIN, if deemed effective.

D.2(1)(d) Indigenous Mental Health Services in Niagara Region

MOVED: Laurie Ryan-Hill
SECOND: Dominic Ventresca

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to $180,915 base funding prorated to $60,305 in fiscal 2016-17 and up to $4,910 one-time funding in 2016-17 to De dwa da dehs nye>s Aboriginal Health Centre to support mental health services in Niagara and the development of a Niagara outreach program.

CARRIED

D.2(1)(e) Catholic Family Services Gatekeepers Program

MOVED: Madhuri Ramakrishnan
SECOND: Dominic Ventresca

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve $38,500 in recurring one-time funding for three years 2016-17, 2017-18, and 2018-19 to Catholic Family Services to support the Halton Gatekeepers Program.

CARRIED

Key Points of Discussion:

- It was confirmed that the program has been in operation since 2009 and has been funded by the Regional Municipality of Halton.
- It was confirmed that this program is being cost shared with the Mississauga Halton LHIN.
- It was noted that 52% of the clients receiving this service reside in Burlington.

D.2(2)Falls Prevention and Exercise Coordination of Services

MOVED: Dominic Ventresca
SECOND: Madhuri Ramakrishnan

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to $92,484 base funding prorated to $30,828 in fiscal 2016-17 to the Victorian Order of Nurses to increase Falls Prevention and Exercise coordination of services.

CARRIED

Key Points of Discussion:

- It was confirmed that the Falls Prevention and Exercise program is offered throughout the entire HNHB LHIN region.

D.3 Health Links Funding

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to $3,075,800 one-time funding in 2016-17 to support the continued development and ongoing operation of the approved Health Links to the health service providers identified in Appendix A.

Appendix A

Table 1 Funding Allocation

Sub-region	Health Service Provider	Allocation ($)
Burlington	HNHB CCAC	$1,500,000
Hamilton	HHSC	$676,342
Niagara North West	HHSC	$138,763
Niagara	Niagara Health System	$325,375
Haldimand and Norfolk	Haldimand War Memorial Hospital	$143,548
Brant Six Nations	Brant Community Healthcare System	$192,472
IDS Analyst	HHSC	$99,301
Total Funding		**$3,075,800**

CARRIED

Key Points of Discussion:

- Clarification was provided to advise the patient criteria to receive the Health Links coordinated care plan. Those are patients living with 4+ chronic conditions. Other factors also effect eligibility such as people living with mental health and addictions, living alone, to name a few.
- It was noted that the Health Link model of care that focusses on 5% cohort target population accounts for roughly 65% of resources.
- Health Links does not receive any direct funding. Funding is directed through health service providers.
- Funding received from the ministry is designated funding.

D.4 Appointment of Auditors 2016-17

MOVED: Dominic Ventresca
SECOND: Bill Thompson

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network appoints Deloitte & Touche LLP as auditors for the Hamilton Niagara Haldimand Brant Local Health Integration Network for the fiscal year April 1, 2016 to March 31, 2017.

CARRIED

E. Meeting Adjournment

The Audit Committee Meeting adjourned at 1:58 p.m.

CARRIED

Original Signed by: January 25, 2017

Laurie Ryan-Hill, Audit Committee Chair **Date**

Original Signed by: January 25, 2017

Donna Cripps, Corporate Secretary **Date**