Hamilton Niagara Haldimand Brant
Local Health Integration Network
Minutes of the Meeting of the Audit Committee August 30, 2017

A meeting of the Audit Committee of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on August 30, 2017, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, beginning at 12:00 p.m.

PRESENT:

Voting Members: Bill Thompson, Chair
Saqib Cheema, Member
Madhuri Ramakrishnan, Member
Dominic Ventresca, Member

Non voting: Janine van den Heuvel, Board Chair
Shelley Moneta, Board Member

HNHB LHIN Staff in Attendance: Donna Cripps, Chief Executive Officer
Helen Rickard, Corporate Coordinator, Recording Secretary
Derek Bodden, Director, Funding
Emily Christoffersen, VP Commissioning, Performance and Accountability
Anna DiPietro, Director, Finance
Jennifer Everson, VP Clinical
Linda Hunter, Director, Strategic Priorities
Miranda Ingribelli, VP People and Talent Management
Trish Nelson, Director, Communications
Tom Peirce, Executive Lead, Transition and Project Management Office
Martina Rozsa, VP Health System Strategy & Integration
Rosalind Tarrant, Director, Planning

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the agenda of August 30, 2017, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Minutes of the last meetings

C.1 Approval of the Minutes of June 21, 2017

MOVED: Madhuri Ramakrishnan
SECOND: Saqib Cheema

That the minutes of June 21, 2017, be adopted, as circulated.

CARRIED

Approval of the Minutes of June 21, 2017
MOVED: Madhuri Ramakrishnan
SECOND: Dominic Ventresca

That the minutes of June 28, 2017, be adopted, as circulated.

CARRIED

C. New/Other Business

C.1 Audit Committee Terms of Reference

MOVED: Dominic Ventresca
SECOND: Saqib Cheema
That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve updated Audit Committee Terms of Reference as per Appendix A as amended.

Microsoft Word 97 - 2003 Document

Key Points of Discussion:

- The Audit Committee reviewed the Terms of Reference and amended the number of members, and language.

C.2 HNHB LHIN Operations – Q1 Financial Update

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee recommends that the Board of Directors of the HNHB LHIN receive and file the 2017/18 Q1 financial update for LHIN operations.

CARRIED

Key Points of Discussion:

- The financial statements are for the first quarter 2017/18.
- It was suggested that on future reports volumes be added to Appendix B to differentiate between visits and number of hours.
- Clarification was provided on Appendix A, Note 7 to advise that cost containment is focused on supplies and not at the expense of patient care. Patient care services are contracted to external agencies.

C.3 GP-04 Delegation of Authority Policy

MOVED: Saqib Cheema
SECOND: Madhuri Ramakrishnan

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the updated Delegation of Authority Policy as per Appendix A.

Microsoft Word 97 - 2003 Document

CARRIED

Key Points of Discussion:

- The changes to GP-04 Delegation of Authority Policy were reviewed.

C.4 Quality Based Procedure Funding

MOVED: Madhuri Ramakrishnan
SECOND: Saqib Cheema

The Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to $237,181 in unallocated Quality-Based Procedure funding to support a one-time investment in knee replacement surgery categorized as Priority level 3 to the hospitals as detailed in Appendix A.

Appendix A
Forecasted Funding Requirements for Additional Priority 3 Knee Replacement Volumes

Site	Forecasted Cases	Allocation ($)
Brant Community Healthcare System	6	$46,086
St. Joseph's Healthcare Hamilton	7	$54,173
Joseph Brant Hospital	4	$30,404
Hamilton Health Sciences	2	$16,086
Niagara Health System	12	$90,432
TOTAL	**31**	**$237,181**

CARRIED

Key Points of Discussion:

- The Board was advised that 31 people will be coming off the wait list by November 1, 2017, and reduce the overall wait time on this indicator.
- The impact of funding these additional knee replacement surgeries will be seen across five hospitals.
- It was noted that a centralized access program would help wait times and make the distribution of surgeries more equitable.

C.5(i) AbleLiving Inc. Transitional Care Program Expansion

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to $293,635 base funding and up to $39,300 one-time funding in 2017-18 to AbleLiving Services Incorporated (AbleLiving) to support the relocation of six residents from AbleLiving's Supportive Housing Program Binbrook site to their York Street site, Hamilton, thereby creating additional Transition Care Program capacity at the Binbrook site.

CARRIED

Key Points of Discussion:

- Clarification was provided to advise that this funding would assist a minimum of 24 additional transitional patients per year.
- Clarification was provided to advise that AbleLiving is a non-profit organization that is part of the Thrive Group. This organization serves the physically disabled and individuals with physical disabilities.

D. Meeting Adjournment

MOVED: Saqib Cheema
SECOND: Dominic Ventresca

The Audit Committee Meeting adjourned at 1:12 p.m.

CARRIED

Original Signed by: September 20, 2017

Bill Thompson, Audit Committee Chair **Date**

Original Signed by: September 20, 2017

Donna Cripps, Corporate Secretary **Date**