

Hospital Service Accountability Agreement *Update*

Videoconference to launch 2008-10 HAPS Process

The 2008-10 Hospital Annual Planning Submission (HAPS) process will be officially launched on Thursday, August 23, 11:30-12:30 ET, with a province-wide videoconference featuring presentations by Deputy Minister of Health and Long-Term Care, [Ron Sapsford](#), Toronto Central Local Health Integration Network (LHIN) CEO, [Barry Monaghan](#) and Ontario Hospital Association (OHA) President and CEO, [Hilary Short](#).

The session, targeting hospital leaders and LHIN and Ministry staff, will highlight:

- what's new in this year's [HAPS Guidelines](#)
- LHIN and Ministry roles and responsibilities
- progress to date on the redevelopment of the LHIN Hospital Service Accountability Agreement (H-SAA) template.

Following the formal presentations there will be a question period. Those without videoconference capabilities may participate by teleconference.

To register for the 2008-10 HAPS Process Launch Videoconference:

[Videoconference Participants](#) -

If you or your Telehealth Coordinator is an NCompass user, please register for this event using the NCompass registration system through [OTN](#).

A Look At:

- 2008-10 HAPS Process Launch
- Upcoming education events
- Health System Improvement Pre-Proposals (H-SIP)

If you are not an NCompass user, there are two steps to register your site. Begin by contacting your Telehealth Coordinator for the availability of your Videoconferencing Studio and make the necessary arrangements. The next step is to register online at www.oha.com by Monday, August 20, 2007. Any supporting hand-out materials will be sent to your site contact on Tuesday August 21, 2007.

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Ron Sapsford,
Deputy Minister, MOHLTC



Barry Monaghan
Central LHIN CEO



Hilary Short
OHA President and CEO

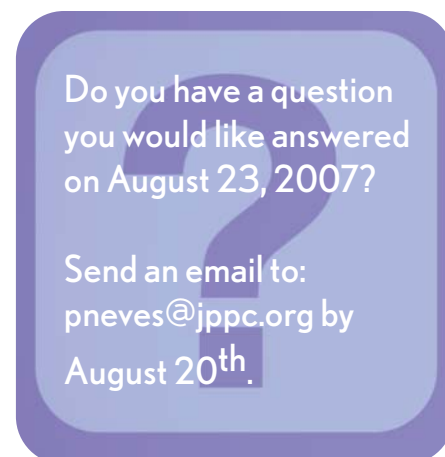
Teleconference Participants -

Simply use the online registration process at www.oha.com by Monday, August 20, 2007. A bridge number, along with any supporting hand-out materials will be sent to your attention on Tuesday August 21, 2007.

Those unable to attend this event may access an archived version on the [OHA website](#).

For more information, please contact:

Rebecca Moonah
Educational Services, Ontario Hospital Association
200 Front Street West, Suite 2800
Toronto, Ontario M5V 3L1
Phone: 416-205-1355 Fax: 416-205-1340
Email: rmoonah@oha.com



Coming up...

E-tutorials and technical documents highlighting changes to the indicators and forms will be posted on the [Web-Enabled Reporting System \(WERS\)](#) in late August. Teleconferences to support those involved in completing or reviewing hospital planning submissions are planned for:

- September 5 (LHIN staff)
- September 12 (Hospital staff)
- October 4 (all)

Detailed materials and presentations will also be available at several provincial and regional events including:

- [Institute for Health Care Financial Managers](#), **September 10 & 11**
- [Utilization Managers of Ontario \(UMNO\) Education Day](#), **September 28**

Questions and Answers: Hospital System Improvement Pre-Proposals (HSIP)

If you have suggested questions for inclusion in future editions of this newsletter, please email the JPPC. If you would like more H-SIP information, please contact your local LHIN.

Q

What is an H-SIP?

A

H-SIP is an application form, available on [WERS](#) and individual [LHIN](#) websites, that all LHIN-funded health service providers must complete if they are considering adding, expanding or changing a service in order to improve healthcare delivery and/or the health status of their communities.

This application form is intended to be easy to use, and has been created so that LHINs and health service providers can work

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closely together, in an organized, systematic and standardized manner, when a health system improvement request is being made. An H-SIP submission made by a provider to a LHIN is not the same as formal notice of a proposed integration as envisioned by section 27 of the *Local Health System Integration Act, 2006*. Any hospital that might be considering an integration measure should [contact their LHIN](#).

Q

How will H-SIPs be evaluated?

A

When reviewing and considering an H-SIP, a LHIN will consider the following factors:

- **Completeness:** all sections of the form should be completed and approved by the organization's CEO. Pre-proposals related to new technology should reference recommendations of the [Ontario Health Technology Advisory Committee \(OHTAC\)](#). Providers wishing to submit a pre-proposal to more than one LHIN should identify those LHINs on the form and submit a proposal to each one.
- **Fit with LHIN priorities:** as would be expected, a proposed health system improvement should advance the priorities identified in Integrated Health Service Plans (IHSPs). IHSPs were developed after extensive consultation with local communities, providers and other stakeholders and it is vital that submissions be in support of these objectives.
- **Benefit to the Community and the Health System:** a proposed health system improvement must demonstrate that it will enhance population health and result in: improved integration across the health system, sustainable quality improvements in care, improved patient safety, reduced barriers to care and/or significant efficiencies.
- **Feasibility:** in addition to a consideration of resource requirements and financial feasibility, the proposed health system improvement plan should outline how key challenges will be overcome, and provide evidence of community support generated by consultation with other health service providers and community partners.

Q

Do I need to submit an H-SIP to the Ministry?

A

No. H-SIP forms should only be submitted to a LHIN or LHINs. A proposal including a capital project should follow the MOHLTC capital process, although its operational impact should be outlined for the LHIN in an H-SIP application.

Q

What happens after I submit an H-SIP?

A

The application will be considered by the LHIN. Hospitals and other health service providers submitting an H-SIP through [WERS](#) or a LHIN website will receive an automatic email response containing a summary of the proposal. Following a review of the H-SIP, a LHIN may request a more detailed proposal or a business plan for further analysis. For more information, please don't hesitate to [contact your local LHIN](#).

Hospital Service Accountability Agreement Update

Hospital Service Accountability Agreement Update is published by Ontario's Local Health Integration Networks, in collaboration with the JPPC, MOHLTC and the OHA. It is intended to keep senior executives in Ontario hospitals informed of new developments related to the LHIN's ongoing negotiations with hospitals towards achieving balanced budgets and the signing of service accountability agreements.



If you have specific questions related to your H-SIPs or Hospital Annual Planning Submission, contact your local LHIN.

www.lhins.on.ca

Tell Us What You Think

We welcome your feedback. Let us know whether you are finding this newsletter helpful, or forward your suggestions or questions to:

Mimi Lowi-Young, Chair
LHIN:JPPC Communication and Education Work Group
c/o Ontario Joint Policy and Planning Committee
415 Yonge Street, Suite 1200
Toronto, ON M5B 2E7
Telephone: 416-599-5772, ext. 224
Fax: 416-599-6630
E-mail: pneves@jppc.org